

BHATPARA MUNICIPALITY

[Address: 1/1, West Ghoshpara Road, P.O. Kankinara, District: North 24 Parganas, PIN-743 126]
Ph: 2581-2082, 2581-9515, 2581-9514. Fax: 2581-1318. Email : bhat_09@yahoo.com & bhatparamunicipality@gmail.com

e-Tender Notice

Ref:- MAD/ULB/BHATPARA/DR-2/425, Dated:30.09.2021 (1st Call)

e-NIT No.- MAD/ULB/BHATPARA/DR-2/838

Dated - 30.11.2021

Sealed Tender in Two parts i.e. Technical bid and Financial bid are invited by the Executive Officer, Bhatpara Municipality from the Original Equipment Manufacturers (OEM) or Authorized distributors/ Authorized Dealers/ Indian Companies of Computer and Accessories for Supplying of Laptop & Desktop Computer for office management of the Municipality.

Tender papers may be downloaded from the following website <https://wbtenders.gov.in/> as per schedule tabled below.

Sl. No.	Particulars	Description
1.	Earnest Money (EMD)	Rs.30,000/-
2.	e-tender Enrollment Process	As in the website https://wbtenders.gov.in
3.	EMD payment modes	<ul style="list-style-type: none">• EMD of tender should be deposited online net banking or by RTGS/NEFT• Net Banking (any of the banks listed in the ICICI Bank payment gateway) in case of payment through ICICI Bank payment gateway.
4.	Date of Published Tenders (Online)	01.12.2021 at 17-00 hrs.
5.	Documents download / sell start date (Online)	01.12.2021 at 17-30 hrs.
6.	Bid submission start date (On line)	02.12.2021 at 10-30 hrs.
7.	Bid Submission Closing date (On line)	15.12.2021 at 14-00 hrs.
8.	Bid opening date for technical proposals (On line)	17.12.2021 at 16-00 hrs.
09.	Date and Time of Opening of Tender Financial Bid	After completion of technical bid evaluation, on or after 17.12.2021
10.	Time of Completion	07 Days from the date of Work Order.
11.	Bid Validation Day	1 (one) year from the date of Work Order.
12.	Name and Address of the Department Concerned.	Bhatpara Municipality, IT Department, 1/1 West Ghoshpara Road kankinara, 24 PGS (North)
13.	Name and Address of the Authority Accepting the Tender	Executive Officer, Bhatpara Municipality, 1/1 West Ghoshpara Road kankinara, 24 PGS (North)

BHATPARA MUNICIPALITY

[Address: 1/1, West Ghoshpara Road, P.O. Kankinara, District: North 24 Parganas, PIN-743 126]

Ph: 2581-2082, 2581-9515, 2581-9514. Fax: 2581-1318. Email : bhat_09@yahoo.com & bhatparamunicipality@gmail.com

14.	Bidder eligibility to submit Tenders	<p>I. Intending tenderer must have completed Work of Value not less than 40% value of similar nature of work in a single contract against each Item of Work within last 3 years in any Govt. /Semi Govt. /organisation.</p> <p>II. Bidder should have registration of GST Documentary proof to be enclosed.</p> <p>III. Bidder should be either OEM (Original Equipment Manufacturer) of Desktop/Laptop who is willing to undertake total Supply OR an Authorized System Integrator having direct purchase and support agreement with the OEM to quote for this tender. The system Integrator shall submit a letter of Authorization from OEM for this specific tender. The Certificate / Authorization Letter specific to this tender must be enclosed with the Bid, without which the offer shall be liable for rejection.</p>
-----	--------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

GENERAL TERMS AND CONDITIONS

01. Rate must be inclusive of all charges i.e. GST, Delivery, Installation etc.
02. Clearance of Profession Tax and Trade License etc. should be submitted along with photocopy of OEM Authorization Certificate/Letter/MAF.
03. Delivery of the articles etc. is to be made at the site of Municipal Main Office Building.
04. Supply order must be completed within stipulated time frame.
05. The rate offered and accepted by the undersigned will remain valid up to 12 months.
06. The undersigned does not bind himself to accept the lowest rate and not to ascribe any reason for rejecting any or all the Tenders whatsoever.
07. The quantity as mentioned in the list (enclosed) may be increased / decreased or cancelled. Articles may also be procured by part order according to necessity.
08. Verification of quality of each item must be made by the IT Coordinator of this Municipality. Any inferior quality of item would be rejected.
09. All items should be reached in SEALED / Packed condition.
10. '3/3/3 warranty' to be maintained strictly by the Dealer/Distributor on behalf of the OEM.
11. If the successful bidder fails to supply articles within the time stipulated in the work order or orders, the Municipality shall have the right of cancelling the order or orders and of purchasing the articles from other sources and the difference of cost, if any, will be realized from the bill(s) of the successful bidder or from his earnest money.

Executive Office
Bhatpara Municipality